

The site information sheet is used to collect data to be entered into the Victorian Governments “Catchment Activity Management System” – CAMS. CAMS is used to collect on-ground works information, including spatial data, in a single web based platform. The information collected is used to show spatially where on-ground works are being delivered in the Port Phillip and Western Port region. This information is then aggregated to show Natural Resource Management works at a State Level, across all 10 Catchment Management Authority regions.

A Guide to completing site information sheet.

1. Complete the project details table

Project Contact & Phone: Main contact for your group in relation to this project

Project Title & No.: As per your project submission and agreement

Land Manager’s Name(s):

Phone No’s:

Address(es):

No. of Sites for this grant: This refers to individual on-ground works areas.

2. Activities

Site No. : 1,2,3.....etc

Activity No.: Select from Attachment 2 (e.g. 5, 19)

Activity Type: Select from Attachment 2, (e.g. *Fencing – Standard, Purchase tubestock*)

Units: Select from Attachment 2, (e.g. *Meters (m), Number (No.)*)

Qty: e.g. *1000, 2000*

Unit Cost (\$): cost of activity per Unit measure. (e.g. *\$7, \$0.80*)

Grant Amount \$: Grant funding spent on this activity (e.g. *\$3000, \$1600*)

Co-contribution: Cash or in-kind. (e.g. *\$4000 (c)*)

Total: Should equal the total grant amount as per your funding agreement.

3. Outputs

Site No.: 1,2,3.....etc

Output Description: Select from Attachment 3, (e.g. *Revegetate with indigenous vegetation*)

Qualifier: Select from Attachment 3, (e.g. *Other terrestrial zones*)

Unit of Measure: Select from Attachment 3, (e.g. *Area of Indigenous revegetation (ha)*)

Quantity: e.g. *2*

Related to Activity No.: List all activity no’s. the output is linked to (e.g. *5 & 19*)

Photo point #: (*see note below*)

Coordinates of photo: GPS coordinates where photo was taken (*see note below*)

Direction of photo: Which way were you facing (e.g. *West to East*)

Note on Photo’s: These will be used to ground-truth spatial data. The inspecting officer will need as much information as possible to ensure they are looking at the right fence/vegetation etc. If your group does not have the capacity to record this information, leave these columns blank and the CMA GIS Officer will gather this information.