



Port Phillip & Westernport CMA

FREEDOM OF INFORMATION ACCESS REQUEST FORM

Applicant Details

Full name if an individual	Family Name
	Given Name(s)
Full name if a company, trust or partnership	
ABN	

Current Australian address of the applicant			
	Suburb	State	Postcode

Telephone Number	Area code	Telephone number

Facsimile number	Area code	Telephone number

Description of documents you want to access

Type of access requested
(please tick **one** box only)

Photocopies

Inspection

You must supply the PPWCMA enough information for an FOI officer to identify the documents.
Please attach further information if necessary

Enclosures

\$27.90 application fee

Request to waive fee and/or charges
Include reasons why and any supporting documentation

Authority

I understand that an application fee of \$27.20 must accompany this request and that further reasonable charges for photocopying and other processing may be applicable. An application is not valid until payment is made. FOI fees and charges are not subject to GST.

Signature of applicant OR Authorised signatories		Date
		Date

Send request and cheque/money order for \$27.9 0 to:

FOI Officer
Port Phillip and Westernport CMA
Level One
454-472 Nepean Highway
Frankston Vic 3199

Make cheques payable to: Port Phillip and Westernport CMA