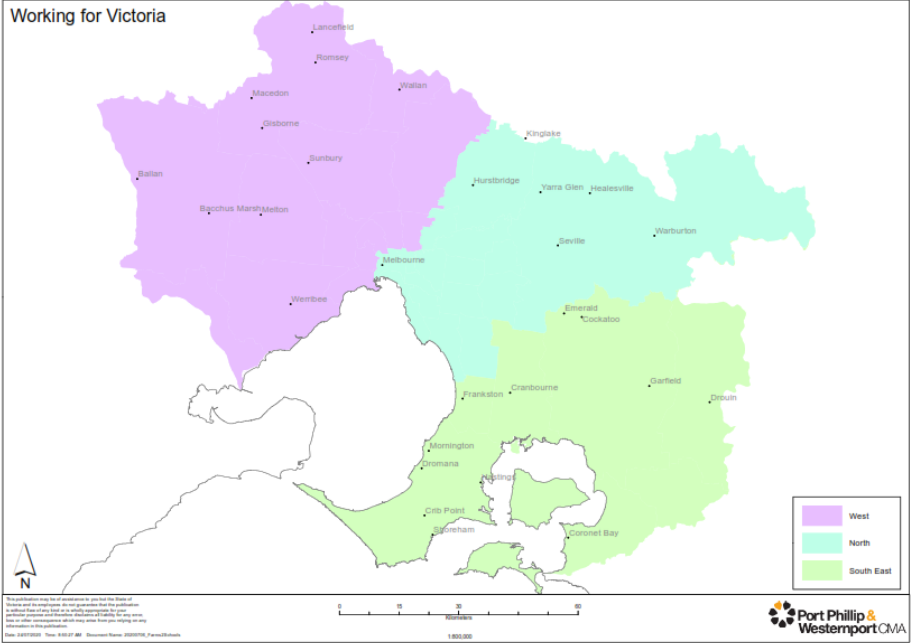


JOB DESCRIPTION

Position:	Environmental Works Crew Supervisor
Reporting to:	Crew Coordinator
Host Organization:	Port Phillip and Westernport Catchment Management Authority (PPWCMA)
Work Area	 <p>An Environmental work crew will be located in each of the three regions of the catchment. There will be base depot assigned for each crew which will be located within their work region. These locations are yet to be determined.</p>
Commencement and Finishing times	30th of September 2020 for 6 months
Pay Scale	\$33.94 per hour + Super Vehicle provided to use from depot to site
Operating days	Monday to Friday, 38 hours per week (base)
Position Summary:	
<p>The Working for Victoria initiative is funded by the Victorian Government and aims to create new employment opportunities to help address the economic impacts of the coronavirus (COVID-19).</p> <p>Over the next six months, the Port Phillip and Westernport CMA are assisting government and non-government organisations, community groups, fire affected areas and individual land holders to deliver their environmental projects while providing employment to Victorians.</p> <p>Three work environmental crews will work across the Port Phillip and Western Port region to provide a range of environmental services. The crews are expected to start in late September (depending on restrictions) and work through to late March.</p>	

Duties

As an Environmental Works Crew Supervisor, the role will involve working in 10 person crew within one of the three regions of the Port Phillip and Westernport catchment and are providing a range of environmental services.

Duties will include

- Scheduling
- Planning and assessing work sites
- Revegetation (e.g. riparian, shelterbelts, buffers) – planting/guarding and watering if required of new native vegetation
- Ensuring you and your crew are following safety policies and procedures
- Composting, mulching and erosion control
- Installation of wildlife nesting substrates such as artificial tree hollows, fallen trees, rocks and suitable habitat areas in fenced biodiversity areas
- Bushfire recovery work, such as revegetation and weed control, in the Bunyip fire recovery area
- Weed control - manual removal, cut and dab, drill and fill and use of non-aerosol non-Glyphosate herbicides
- Litter collection and general clean-up
- Environmental research and monitoring
- Towing trailers
- Organising and purchasing materials, tools and equipment (if required)
- Speaking to Stakeholders (Rangers and landholders)

Tools and Equipment (list the equipment and tools that will be used)

- Vehicle and trailers
- Motorized Brush cutters
- Cut and dab, drill and fill herbicide application
- Hand operated manual and battery power tools
- PPE will be provided

License and Ticket Requirements

- Driver's license – and own vehicle with full comprehensive insurance
- Supervisor will be provided with a work vehicle to travel from depot to work sites

Successful candidate will undergo the following training if they already do not hold these tickets and licenses.

- Agriculture Chemical Users Permit (ACUP)
- Current 4WD training accreditation
- Level 2 First Aid
- Reptile awareness training

Essential Skills and Competencies

- Follow Crew Supervisor and the Host Employer's Workplace Health and Safety policies, procedures and workplace instructions
- Previous Horticultural / Agricultural or Natural Resource Management or similar experience
- Project Management skills or Scheduling / Rostering skills
- Leadership skills
- Correctly wear and maintain items of personal protective clothing and equipment (PPE) that are provided
- Performing physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of materials
- Take reasonable care for your own health and safety and for the health and safety of anyone else that may be affected by your actions or omissions whilst at work
- Report any incidents with-in the workplace to the Host Employer or Crew Supervisor without delay.
- Strictly adhering to coronavirus (Covid-19) protocols
- Actively promote a safe and positive work environment

Please note the PPWCMA promotes a diverse and inclusive workplace and encourages job applications from aboriginal people, people from all ages and people from culturally diverse backgrounds.